

ADMISSIONS

J.D. Students

Deadlines & Requirements

The admissions committee admits applicants on a rolling basis; therefore, we encourage all applicants to submit their application early.

Apply

- Admissions (http://mcgeorge.edu/Students/Services/Admissions_Office.htm)
- Check Your Application Status (<https://aces2.pacific.edu/YourStatus/membership/AppStatIdMe.aspx?guid=%2B1Qo68Q2oWs%3D>)

You will need the following to complete your application:

1. A completed application form
2. Nonrefundable \$65 application fee
3. Personal statement
4. Résumé
5. Two (2) letters of recommendation submitted through your LSAC CAS account. (Up to three letters will be allowed)
6. Bachelor's degree
7. CAS Report
8. Email address (this is the primary form of communication from the law school)

Application

Click here (<https://os.lsac.org/release/startup.aspx?appl=4065A1>) to begin your application. Please note that McGeorge does not accept hardcopy applications. All applications must be completed through the Law School Admission Council (LSAC). The application must be complete when submitted.

Application Fee

A nonrefundable application fee of \$65 must be submitted with the application. If financial need warrants, an applicant may apply for a fee waiver (http://mcgeorge.edu/Application_Fee_Waiver_Request.htm).

Fee waivers are granted based on a demonstrated need. Please explain your need and provide supporting documents in either Word or PDF form. Supporting documents should include a tax return or award letter and a monthly budget. If you have already been granted an LSAC fee waiver, our application fee will automatically be waived as well.

Personal Statement

The statement must be no more than three pages, double-spaced, 12 pt. font. An applicant's personal statement is an opportunity to provide information that the applicant believes should be considered. Please choose one of the following two prompts, and include the prompt at the top of the statement:

- Why are you interested in attending McGeorge School of Law?
- Tell us about a person or event that impacted/influenced your life.

If an applicant wishes to address their grades, academic disqualifications, etc. they may do so by addressing these circumstances in a separate addendum.

Résumé

Provide a Résumé of full-time employment and other activities, starting with the most recent. Include dates, name(s) of employer(s), and position(s) held. List the hours worked per week and academic honors received since entering college. List extracurricular activities, hobbies and community service. Describe nature and extent of employment during college and include volunteer work. Please include summers. Explain any periods of time after high school not accounted for by the preceding educational and employment history. However, all other high school information should be omitted.

Letters of Recommendation

In support of the application, applicants must submit two letters of recommendation directly to LSAC, and will accept a maximum of three letters. Applicants are strongly encouraged to reach out to their college professors and administrators who have had the opportunity to assess their academic, time management, research and analysis skills to write on their behalf.

Applicants who have been out of school for a considerable amount of time can submit letters of recommendation from employers, business colleagues, and mentors. Letters from family members and close personal friends are discouraged. These letters should address skills relevant to your potential success in law school.

Please note that LSAC will not release an applicant's CAS report to McGeorge until they have received a minimum of two letters of recommendation. Furthermore, the application will remain incomplete and will not be reviewed until the applicant's file is complete.

Credential Assembly Services (CAS) and LSAT

Applicants must register with LSAC for the Law School Admission Test (LSAT) and LSAC's Credential Assembly Services (CAS). Transcripts of prior college and university coursework must be furnished directly to LSAC. LSAT scores must be from administrations within five years prior to the year of enrollment. An application file is not complete and will not be reviewed until an applicant's law school report, including an LSAT score, has been received. Please note that we will not accept the June 2015 LSAT for enrollment in the Fall 2015 class. If an applicant has multiple LSAT scores with a five (5) point difference or greater, an LSAT disparity addendum is required. (Applicants whose undergraduate degrees are not from educational institutions within the United States, its territories or Canada must use LSAC's Credential Assembly Service for international document authentication and evaluation.)

APPLICATIONS WILL NOT BE CONSIDERED FOR FINAL ACTION UNTIL ALL REQUIRED INFORMATION HAS BEEN RECEIVED.

McGeorge School of Law maintains a long-standing policy of not discriminating in any of its activities on the basis of race, gender, sexual orientation, national or ethnic origin, disability, marital status, age, color or religious belief.

Transcripts

All transcripts for college and graduate work must be submitted directly to LSAC. LSAC will evaluate each transcript and forward a report to each law school the applicant designates.

If an applicant matriculated at another law school, a letter of good standing from that school is required. Additionally, if an applicant sat for an examination at that school, a transcript from that law school must also be submitted directly to LSAC.

Character and Fitness

Most states have standards of character and fitness to practice that must be satisfied by candidates applying for admission to the bar. Candidates with a record of involvement in criminal matters must provide a full, descriptive statement and should investigate the admission policies of the jurisdiction where application for admission to practice is anticipated by writing to the bar examiners in that state. Include dates of incident and disposition. Upon matriculating, your duty to disclose remains ongoing upon enrollment through graduation. Failure to disclose may result in the revocation of the original admissions offer and withdrawal from the law school.

Additional Application Requirements for Foreign Applicants Test of English as a Foreign Language (TOEFL)

An applicant who did not complete his or her bachelor's degree from an English-language college or university, and for whom English is not his or her primary language is required to take the TOEFL. This requirement also applies to recent immigrants who have completed their education outside of the United States where English was not the language of instruction.

A minimum score of 600 for the paper-based test, 250 for the computer-based test, or 100 for the internet-based exam is required. Please note that acceptable scores must come directly from TOEFL and be submitted to LSAC. For additional information on TOEFL, visit <http://www.ets.org/toefl>.

Transcripts (International)

McGeorge requires that foreign transcripts be submitted directly to LSAC Credential Service which is included in the CAS subscription fee. A foreign credential evaluation will be finalized by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) and will be integrated into your CAS report.

Student Visa

Once an international applicant is admitted to the law school and has paid their first seat deposit, the Director of Admissions will contact the student to obtain an I-20 application form, certification of finance, a notarized copy of their birth certificate, passport, and when applicable, marriage license. Once all of these items are received, the Director of Admissions will process the student's SEVIS I-20. An I-20 form is one part of the requirement for an applicant to obtain a student visa (http://mcgeorge.edu/Future_Students/LLM_and_JSD_Programs/International_Students/Visa_Information.htm).

Next Steps ...

Once an applicant submits their application, they can check the status online through the Application Status Online. Login information for the Applicant Status Online is emailed to applicants when the application is submitted to the law school. The admissions committee will review files in the order that they were completed. Our admissions committee is devoted to reviewing each file in a holistic manner. Please allow 4-12 weeks to receive an admission decision. Offers of admission will be sent via U.S. mail. Other admission decisions will be sent via email. Changes to an applicant's email or mailing address should be communicated to the Office of Admissions immediately.

LL.M. Program Application Requirements

To be eligible to apply to one of our LL.M. programs, the applicant must present evidence of:

- Graduation from a school of law approved by the American Bar Association; or
- Admission to the Bar in a foreign jurisdiction, or of a state in the United States; or
- Graduation from a faculty of law in a foreign country whose educational authority has authorized that faculty to issue degrees in law.

L.L.M. Application Checklist

- Complete our Online Application (<http://go.pacific.edu/apply/gradlaw>) (preferred) or our LSAC Application (<http://www.lsac.org>).

There is **no fee to apply if you use our Online Application**. When completing the Online Application, **please select "New Law & Public Policy" for "Student Type."**

Applicants must submit the following documents either by courier or via email to graduatelaw@pacific.edu (<http://www.mcgeorge.edu/x405.xml?u=graduatelaw>) (*Note: Application materials in languages other than English must be accompanied by certified English translations.*):

- Curriculum vitae (résumé);
- Personal Statement;
- Original official transcripts from colleges, universities, and graduate or professional schools attended, including a current law school transcript;
- Two letters of reference, preferably from law school professors or legal employers;
- For non-native English speakers, proof of English proficiency:
 - Receipt of an undergraduate or graduate degree from an English language institution;
 - Multi-year employment in a position in which English is the primary language of communication; or
 - A minimum test score of 88 (Internet-based) on the Test of English as a Foreign Language (TOEFL), or 6.5 on the International English Language Testing System (IELTS).

Note: The F-1 student visa process may take up to three (3) months. We encourage students to submit their application no later than May 15 to allow sufficient time for processing.

Questions?

Please, email (graduatelaw@pacific.edu) us or visit our Frequently Asked Questions page (http://mcgeorge.edu/Future_Students/LLM_and_JSD_Programs/LLM_and_JSD_FAQ.htm).

Master of Science in Law

McGeorge offers the Master of Science in Law (MSL) to professionals who seek the benefits of advanced training in legal reasoning and analysis but who do not require the JD degree for their career plans. In today's economy with so many highly regulated industries, state and federal agencies, and other professional fields impacted by law, professionals deal with law-related issues every day. Our MSL program is designed to help professionals gain and apply the legal skills they need.

Optional areas of focus include:

- Capital Lawyering (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/Legal_Concentration_in_Government_and_Public_Policy.htm)
- Health Care (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/Legal_Concentration_in_Health.htm)
- Human Resources (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/Legal_Concentration_in_Human_Resources.htm)
- Water & the Environment (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/Legal_Concentration_in_Water_and_the_Environment.htm)

McGeorge faculty will work with each student to develop a customized curriculum (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Curriculum.htm) with a rigorous legal grounding that is infused with real-world examples, skills-based learning, and experiential opportunities. Students will also experience intense interaction and collaboration with a cohort of like-minded professionals who are seeking to increase their own skills. Finally, opportunities will be created for each student to put their new skills to work in California's capital city (http://mcgeorge.edu/Future_Students/Life_at_McGeorge/Sacramento_The_Capital_City.htm).

We are accepting applications now for Fall 2016.

More Information

- Attend an Information session. (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Events.htm)

Learn More

- Application Checklist (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Application.htm)
- Costs & Aid (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Costs_and_Aid.htm)
- Curriculum (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Curriculum.htm)
- MSL Faculty (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_Faculty/MSL_Faculty_Directory.htm)
- Frequently Asked Questions (http://mcgeorge.edu/Future_Students/Master_of_Science_in_Law/MSL_FAQ.htm)
- Watch a Video about the M.S.L. Program (<https://www.youtube.com/watch?v=kYzvWFz5WEg>)

Student Testimonials

"As an HR professional I've found the MSL program to be immediately relevant in my day-to-day business interactions. Obtaining my MSL has provided my organization with a leading edge in the effective management of employee relations matters." — **Liz Lugo**, MSL student and HR Manager, Airgas USA, LLC.

"I had considered going to law school, however there were parts of law school that I wouldn't utilize in my career as a lobbyist. The innovative MSL degree provides the legal reasoning and legal analysis that I need for my professional advancement." — **Erin Norwood**, MSL student and Senior VP Government Affairs, Norwood & Associates

"The legal reasoning skills I have learned have given me confidence and have benefited my clients. I have taken on more responsibilities because my supervisor has recognized the additional skills in legal analysis that I have acquired in the MSL program." — **John Wenger**, MSL student and Legislative Aide, Sloat Higgins Jensen and Associates

Questions?

Contact the Graduate & International Programs Office
Email (graduatelaw@pacific.edu) | 916.739.7019

J.S.D. Program Application Requirements

To be considered for McGeorge's J.S.D. program, applicants must present evidence of:

- Graduation from a school of law approved by the American Bar Association; or
- Admission to the Bar of a state in the United States; or
- Graduation from a faculty of law in a foreign country whose educational authority has authorized that faculty to issue degrees in law.

J.S.D. Application Checklist

Note: No Application Fee.

- Complete our Online Application (<http://go.pacific.edu/apply/gradlaw>) or our LSAC Application (<http://www.lsac.org>).

Applicants must submit the following documents either by courier or via email to graduatelaw@pacific.edu (<http://www.mcgeorge.edu/x405.xml?u=graduatelaw>) (*Note: Application materials in languages other than English must be accompanied by certified English translations.*):

- Curriculum vitae (résumé);
- Signature form (pdf) (<http://mcgeorge.edu/Documents/Forms/LLMSignatureForm.pdf>);
- Application statement indicating why you are interested in the J.S.D. degree, including intended fields of inquiry and research objectives in specific terms;
- Legal writing sample such as a published article, monograph, or academic paper;
- Original official transcripts from colleges, universities, and graduate or professional schools attended, including a current law school transcript;
- Two letters of reference, preferably from law school professors or legal employers;
- For non-native English speakers, proof of English proficiency:
 - Receipt of an undergraduate or graduate degree from an English language institution;
 - Multi-year employment in a position in which English is the primary language of communication; or
 - A minimum test score of 88 (Internet-based) on the Test of English as a Foreign Language (TOEFL), or 6.5 on the International English Language Testing System (IELTS).

Note: The F-1 student visa process may take up to three (3) months. We encourage students to submit their application no later than May 15 to allow sufficient time for processing.

Questions?

Please, email (graduatelaw@pacific.edu) us or visit our Frequently Asked Questions page (http://mcgeorge.edu/Future_Students/LLM_and_JSD_Programs/LLM_and_JSD_FAQ.htm).

MPP Admission Requirements & Application

The MPP program admission process involves careful review of each applicant's background, experience and goals. Applications are open for fall 2017. MPP applicants will need:

- Completed online application
- Bachelor's degree
- Minimum GPA 3.0 (on 4.0 scale)
- Transcripts
- Resume
- Statement of Purpose
- Official GRE, LSAT, GMAT or MCAT scores, which can be waived if applicant completed their undergraduate degree more than five years ago
- Three Letters of Recommendation (two academic preferred)

More Information

- Apply to the MPP program (<http://bit.ly/1SxG9BL>)
- Sign-up today (<http://bit.ly/1Z2k8z3>) to receive updates about the MPP or MPA program

Questions?

Contact Distinguished Professor of Public Policy John J. Kirlin (http://www.mcgeorge.edu/John_J_Kirlin.htm)
Email (publicpolicy@pacific.edu) | 916.340.6192

MPA Admission Requirements

The MPA program admission process involves careful review of each applicant's background, experience and goals. Applications are open for spring 2017 and fall 2017. MPA applicants will need:

- Completed online application;
 - Bachelor's degree;
 - Transcripts;
 - Statement of Purpose;
 - Resume;
 - Two Letters of Recommendation
-
- Apply to the MPA program (<http://bit.ly/1SxG9BL>)
 - Sign-up today (<http://bit.ly/1Z2k8z3>) to receive updates about the MPP or MPA program

Questions?

Contact Distinguished Professor of Public Policy John J. Kirlin (http://www.mcgeorge.edu/John_J_Kirlin.htm)
Email (publicpolicy@pacific.edu) | 916.340.6192

Summer Session Students On-Campus & Foreign Summer Programs

Summer sessions are available to part-time and full-time students. Although summers cannot take the place of a full-time semester, taking some coursework in the summer can lighten your load during the regular year. Completing the units required for graduation results in taking between 14 and 15 units each semester. As few as 12 units can be taken while still qualifying as a full-time student, so some full-time students pursuing extra-curricular activities or wishing to give advanced material particular focus use summers to enable taking 12 or 13 units during a term.

On-Campus

Two Summer Sessions are scheduled including on-campus required courses, electives and international electives. Summer courses are compressed but consist of the same number of class hours as similar courses offered during the academic year. Summer Session on-campus classes are normally scheduled in evening hours. Students who have completed at least one year of law study in good standing at other ABA accredited law schools may enroll in either the On-Campus or International Sessions.

International Sessions

Learn more about our Summer Abroad Programs and apply online:

- Inter-American Summer Program in Guatemala (http://mcgeorge.edu/Students/Academics/International_Study/Summer_Abroad_Programs/Summer_Program_in_Guatemala.htm)
- Summer Program in Salzburg, Austria (http://mcgeorge.edu/Students/Academics/International_Study/Summer_Abroad_Programs/Summer_Program_in_Salzburg.htm)

Transfer Students

Applicants may be accepted with advanced standing to McGeorge School of Law after having completed one or more years at another ABA accredited law school and may only apply for admission to begin their law study at McGeorge School of Law commencing in the fall or spring term.

McGeorge's policy allows applicants to transfer up to 32 credits in courses with satisfactory grades of C⁺ or better. Each applicant's prior law transcript will be evaluated and compared to McGeorge School of Law coursework. Any courses which are not commensurate to McGeorge School of Law courses will be required to be retaken upon enrollment.

Application Requirements for Transfer Applicants

1. Completed application form
2. Nonrefundable \$65 application fee
3. Personal statement expressing reasons for requesting transfer
4. Résumé
5. Two (2) recommendation letters submitted through your LSAC CAS account (at least one must be from a current law school professor)
6. Transcript from first year of law school enrollment, if applicable
7. Letter of Good Standing from current law school, containing class rank (If the law school does not rank the class, a letter from the law

school registrar or Dean of Students outlining the grading policy must be submitted.)

8. LSAC Credential Assembly Service Law School Report

Application

Click here (<https://os.lisac.org/release/startup.aspx?appl=4065A2>) to begin your application. Please note that McGeorge School of Law does not accept hardcopy applications. All applications must be completed through the Law School Admission Council (LSAC.) The deadline to submit transfer applications is July 15 for the following fall term and Nov. 15 for the spring term.

Application Fee

A nonrefundable application fee of \$65 must be submitted with the application. If financial need warrants, an applicant may apply for a fee waiver (http://mcgeorge.edu/Application_Fee_Waiver_Request.htm).

Certification of Good Standing

A certification letter of good standing from your current law school is required. This document contains your academic results for the year currently being completed and includes certification of your class standing. Please have this document sent directly to the McGeorge School of Law Admissions Office.

Credential Assembly Services (CAS)

All transfer applicants must pay for a Credential Assembly Services (CAS) report to be submitted to the law school along with their LSAT score.

Letters of Recommendation

In support of the application, applicants must submit two letters of recommendation directly to LSAC, and we will accept a maximum of three letters. At least one letter must be from a current law school professor. These letters should address skills relevant to your potential success in law school.

Please note that LSAC will not release an applicant's CAS report to McGeorge School of Law until they have received a minimum of two letters of recommendation. Furthermore, the application will remain incomplete and will not be reviewed until the applicant's file is complete.

Personal Statement

The statement must be no more than three pages, double-spaced, 12 pt. font. A transfer applicant's personal statement is an opportunity to provide information about their reasons for requesting transfer and any other information that the applicant believes should be considered.

Résumé

Provide a Résumé of full- and part-time employment and other activities, starting with the most recent. Include dates, name(s) of employer(s), and position(s) held. List academic honors received since entering college. List extracurricular activities, hobbies and community service. Please be sure to include any law related internships and externships completed since entering law school. Describe nature and extent of employment during college, listing the hours worked per week and include volunteer work. Include summers. Explain any periods of time after high school

not accounted for by the preceding educational and employment history. However, high school information should be omitted.

Transcripts

All transcripts for college and graduate work must be submitted directly to LSAC. The transcript from your degree granting institution(s) must show conferral of your degree. LSAC will evaluate each transcript and forward a report to each law school the applicant designates.

Transcripts from the current law school are required and should be mailed directly to the McGeorge School of Law Admissions Office. The transcripts must contain grades for your first year of law school and will be reviewed carefully along with the syllabi for the courses the student has taken.

Notification of Acceptance

Because application decisions are based on a transcript and certification of good standing containing information about the academic year just completed, McGeorge School of Law usually notifies transfer students of their acceptance in mid-July for the fall and early December for the spring term.

An offer of admission to a transfer student comes with a detailed letter stating which coursework will be accepted either as credit or as credit along with the fulfillment of a course requirement. The letter also urges students to contact the Office of Student Affairs for academic advising for second year and beyond. The Office of Student Affairs hosts a welcome for transfer students at the beginning of each academic year. At that event, students are made aware of the various services provided by each department on campus. Transfer students are also included in the MAP Program ([http://mcgeorge.edu/Students/Academics/McGeorge_Academic_Planning_\(MAP\).htm](http://mcgeorge.edu/Students/Academics/McGeorge_Academic_Planning_(MAP).htm)), the academic advising program for first year students which takes place during the first half of the Spring Semester.

Visiting Students

Students enrolled at another law school accredited by the American Bar Association who desire to take one semester or one academic year of course work at McGeorge School of Law to be applied toward degree requirements at their home law school will be considered for visiting status. Students may submit applications for the spring or fall semester. Visitors are not eligible to receive their J.D. degree from McGeorge School of Law.

To apply for admission as a visiting student, applicants must submit the following:

1. Completed application form
2. Nonrefundable \$65 application fee
3. Personal statement expressing reasons for requesting to visit
4. One recommendation letter must be submitted from a professor at the home law school
5. Résumé
6. A letter or form from the Law School Registrar or other appropriate Law School Administrator outlining which courses the student will be allowed to take at McGeorge School of Law
7. Transcript from current law school
8. Front page of Credential Assembly Service CAS report sent from home law school.

Application

Click here (<https://os.lsac.org/release/startup.aspx?appl=4065A3>) to begin your application. Please note that McGeorge School of Law does not accept hardcopy applications. All applications must be completed through the Law School Admission Council (LSAC.) The deadline to submit visiting applications is July 15 for the fall term and Nov. 15 for the spring term.

Application Fee

A nonrefundable application fee of \$65 must be submitted with the application.

Law School Transcript

This document must contain grades for at least one full academic year and should be submitted directly to the McGeorge School of Law Admissions Office.

Personal Statement

The statement must be no more than three pages, double-spaced, 12 pt. font. A visitor applicant's personal statement is an opportunity to provide information about their reasons for requesting to visit and any other information that the applicant believes should be considered.

Résumé

Provide a résumé of full- and part-time employment and other activities, starting with the most recent. Include dates, name(s) of employer(s), and position(s) held. List academic honors received since entering college. List extracurricular activities, hobbies and community service. Please be sure to include any law related internships and externships completed since entering law school. Describe the nature and extent of employment during college, listing the hours worked per week and include volunteer work. Include summers. Explain any periods of time after high school not accounted for by the preceding educational and employment history. However, high school information should be omitted.

Letter of Recommendation

In support of the application, applicants must submit one letter of recommendation directly to LSAC. The letter must be from a current law school professor and should address your success in law school, your aptitude as a student and the impact you have had at your law school.

Permission to Visit

Visiting students must submit a letter or form from their Law School Registrar or other appropriate Law School Administrator outlining which courses the student will be allowed to take at McGeorge School of Law.

The letter must be submitted to the Admissions Office and the visiting student will not be allowed to register for classes until this form has been obtained.

Character and Fitness

Most states have standards of character and fitness to practice that must be satisfied by candidates applying for admission to the bar. Candidates with a record of involvement in criminal matters must provide a full, descriptive statement and should investigate the admission

policies of the jurisdiction where application for admission to practice is anticipated by writing to the bar examiners in that state. Include dates of incident and disposition.

Notification of Acceptance

Visiting students will receive their decisions soon after their files are complete.