University of the Pacific believes in giving a high priority to the enrollment of men and women from different backgrounds and demographic groups.

Admission decisions are based on the quality of the applicant’s academic degrees and record, the personal statement of purpose, letters of recommendation from professors or others familiar with the applicant’s academic work, performance in aptitude and achievement tests, relevant work experience, preparation in the proposed field of study, and on the appropriateness of the applicant’s goals to the graduate program and of the applicant’s research interests to those of its faculty. Some graduate programs have additional admission criteria that applicants must meet; please see the individual listings and contact individual programs for full details.

By the time they enroll, successful applicants must hold a bachelor’s degree or the equivalent from an institution of acceptable standing, that is comparable to a degree from the University of the Pacific both in distribution of academic subject matter and in scholarship achievement. At least a B average (3.0 GPA) or its equivalent is required for full admission. Satisfaction of minimal standards does not, however, guarantee admission, since the number of qualified applicants exceeds the number of places available. As a consequence, some well-qualified applicants cannot be accommodated.

If you are an international applicant or a non-U.S. citizen who did not receive your bachelor’s degree in the United States, consult the information below for international students for special requirements pertaining to your admission.

An application for admission made through the Office of Graduate Admission implies a student’s intention to work toward an advanced degree. An applicant may apply to more than one graduate program; however, they must choose only one program upon confirmation of their intent to attend Pacific.

New students

If you cancelled your registration or received acceptance into a graduate program and wish to enroll in a different semester from which you were admitted, contact the Office of Graduate Admission. If you do not begin coursework within one year of receiving acceptance into the graduate program, you must submit a new Graduate Application for Admission. Your previous admission status has no bearing on the decision for admission in the future.

Continuing Registration

All graduate students in graduate degree or credential programs must satisfy the Continuous Registration Policy for each of the school terms defined for the student’s program from the time of admission until all degree requirements are met or their status as a degree or credential student is terminated. This includes students who are completing preliminary or final examinations, or presenting terminal projects; and applies to students regardless of location. If degree or credential requirements are completed between terms, the student must have been registered during the preceding term.

Continuous registration is intended for students who have completed all of their required coursework. The Continuous Registration Policy can be met by registering for GRAD 200 (through Inside Pacific) at least one semester per academic year (Fall or Spring).

Failure to Meet Continuous Registration Requirements

A graduate student who fails to meet the continuous registration requirements and has a break in registration will be inactivated by Graduate Studies. Students in good academic standing who were inactivated from a program may petition for reinstatement by the program and Graduate Studies by submitting a $50 reinstatement fee and the Petition for Reinstatement in the Graduate Studies Office by the posted deadlines.

After 12 months or more of being inactivated, students who wish to re-enter a program must complete an entirely new application process with the appropriate fees and documentation. A decision to readmit a former student are to include a statement by the admitting degree program of which courses previously taken can be applied to the new program of study.

Types of Admission

Full Admission

A student that meets all the admission criteria of a program will be classified as a full standing student. Students are advanced from this classification to candidacy for advanced degree upon formal notification from the department.

Conditional Admission

A student may be admitted to some of the graduate programs on a conditional admission basis, with a cumulative GPA from 2.65 to 2.99 (on a 4.0 scale), provided the student demonstrates evidence that they will excel in graduate studies. Such evidence may include: (1) satisfactory scores on a standardized graduate test (i.e., GRE, GMAT, LSAT, MCAT); (2) satisfactory work at another graduate school; or (3) outstanding professional experience that demonstrates the ability to handle academic work in the major area. The student must earn grades of B or higher in all coursework and maintain a minimum cumulative GPA of 3.0 or higher in the first 12 credits they register for during the first two semesters at which time they may be listed as a full standing graduate student. Failing to achieve this GPA will result in the dismissal of the student from Pacific.

Conditionally admitted students are advised of deficiencies and of other conditions to be met to achieve full standing. Their status is reviewed each term during the first 12 credits of course work at the University of the Pacific. Students may be dismissed after their first term.

Those who have earned grades of B or higher and a cumulative GPA of 3.0 or higher for the first 12 credits, exclusive of individualized study, and removed all deficiencies specified at the time of admission, will be eligible for placement into full graduate standing.

If a conditionally admitted student is dismissed from Pacific during their first 12 units of study, or before they are given full admission status, there is no recourse available for grievance or a petition to request readmission.

Unclassified Student Admission

Students who have a bachelor’s degree but do not plan to work for an advanced degree may take classes as an unclassified student. No more than 12 credits earned as an unclassified student may be applied toward an advanced degree. Unclassified students are required to meet the same academic standards as other graduate students. Unclassified
students who later wish to work for an advanced degree must make a formal application to the appropriate department or interdepartmental program and be formally admitted by the Office of Graduate Admission as a student with full admission status.

**General Admission Requirements for All Applicants**

**To be considered for admission with full standing, applicants must have:**

- A bachelor's degree from an institution accredited by one of the regional accrediting associations. Applicants to the Office of Graduate Admission must have a bachelor's degree substantially similar to those granted by Pacific. These degrees include a broad range of courses representing the basic academic disciplines. A major portion of the courses must be evaluated by a multilevel system, most often on a 4.0 scale using letter notations of A, B, C, D, and F. Applicants holding degrees not meeting these standards may be denied admission to graduate degree programs at Pacific.

*Students enrolled in either the Masters of Accounting Blended Program or the Engineering Science Blended Program are not required to have B.S./B.A (for more information see program-specific information)*

- Adequate undergraduate preparation in the proposed major field or equivalent evidence of an appropriate background for undertaking as an advanced degree program.

- An undergraduate average of B (GPA of 3.0) or better overall in the undergraduate program or in upper division work of the baccalaureate degree. The student's last 60 units from their undergraduate degree will be used for this calculation.

Applicants must complete a University of the Pacific Graduate Admission application. All applications must be complete, which includes: the online application, an essay, official transcripts from each college or university attended, two-three letters of recommendation,* and test scores appropriate to the program. The essay must be 300 to 500 words in which applicants discuss their academic interests, objectives and plans for graduate study. All items must be submitted before an admission decision can be made.

For transcripts to be considered official, they must be in an envelope that has been sealed by the school. Letters of recommendation must be written within the last year. As an alternative to written letters, recommenders may opt to complete the Graduate Recommendation Form that can be sent by the applicant through the online application. For information on required tests, see the ‘Test Information’ in this section. See the application for further details.

*Letters of recommendation vary by program. Please see program-specific pages for more information.

**Physical Therapy** applicants must visit the program page (http://www.pacific.edu/Academics/Schools-and-Colleges/Thomas-J-Long-School-of-Pharmacy-and-Health-Sciences/Academics/Physical-Therapy.html) for instructions to apply online using the Physical Therapy Centralized Application Service (PTCAS). The PTCAS application, along with all required materials and fees must be received by November 1. Most personal interviews are conducted in January and early February.

**Speech Language Pathology** applicants must visit the program page (http://www.pacific.edu/Academics/Schools-and-Colleges/Thomas-J-Long-School-of-Pharmacy-and-Health-Sciences/Academics/Speech-Language-Pathology-and-Audiology/Speech-Language-Pathology.html) for instructions to apply online using the Communication Sciences and Disorders Centralized Application Service (CSDCAS). The CSDCAS application and all required materials and fees must be received by February 1.

**Audiology** applicants must visit the program page (http://www.pacific.edu/Academics/Schools-and-Colleges/Thomas-J-Long-School-of-Pharmacy-and-Health-Sciences/Academics/Speech-Language-Pathology-and-Audiology/Doctor-of-Audiology.html) for instructions to apply online using the Communication Sciences and Disorders Centralized Application Service (CSDCAS). The CSDCAS application and all required materials and fees must be received by February 1.

**Physician Assistant** applicants must visit the program page (http://dental.pacific.edu/academic-programs/residency-and-graduate-programs/master-of-physician-assistant-studies) for instructions to apply online using the Centralized Application Service for Physician Assistant Programs (CASPA). The CASPA application and all required materials and fees must be received by March 1.

**Note:**

- The ability of an applicant to meet or exceed the minimum standards for admission does not guarantee admission to the program.
- Applications received complete (including submission of test scores) before the deadlines will be given the highest priority. Applications submitted or completed after the deadline, may be evaluated and students will be admitted on a space-available basis (depending upon program applied to).
- Students are not permitted to register until they have submitted their confirmation of enrollment, and have satisfied all admission requirements.
- Admission will be denied to applicants possessing bachelor's degrees with a significant amount of credit awarded for work experience that was not supervised by a faculty member of an accredited university nor evaluated in units which identify the academic content.

**Application Fee**

Each applicant must submit the appropriate application fee in U.S. dollars; the application fee is submitted as part of the online graduate application. Students enrolled as undergraduate or graduate students at the University of the Pacific at the time of filing the application are exempt from paying the application fee; this does not include unclassified students.

Online Applications = $50

**Testing Requirements**

**Note:** All test scores must be official, less than five years old, and received by the Office of Graduate Admission prior to an admission decision.

**Graduate Record Examination (GRE)**

The GRE is required for Graduate degree program admission except for graduate programs in Education, Business Administration (see GMAT policy below), Data Science, Cybersecurity, Food Studies and Public Administration. The GRE requirement is waived for Music Education or Music Therapy students with a GPA greater than 3.5.
Applicants who are applying to a credential program only are not required to take the GRE.

All GRE scores must be less than five years old. Applicants must take the GRE exams at their own expense. The GRE general examination is conducted by the Educational Testing Service (ETS) year round and the subject examinations are given several times each year. Contact ETS at 1.800.GRE.CALL for examination dates or www.ets.org for information.

Graduate Management Admission Test (GMAT)

Applicants who apply to the Masters in Business Administration (MBA) program must take the GMAT examination. This examination is conducted by the Graduate Management Admission Council (GMAC) year round. For GMAT information, call the Eberhardt School of Business at 209.946.2629, or contact GMAC at 866.505.6559 or visit www.gmac.com (http://www.gmac.com). These scores must be less than five years old.

International Applicants

In addition to the Application materials listed on the Application Portfolio pages, international applicants must also supply the following information to be considered for admission to University of the Pacific graduate programs six weeks prior to the deadline:

**Transcript Evaluation:** International students who attended institutions outside of the United States must submit an evaluation of academic records. Transcripts must be reviewed by World Education Services (WES) for credential evaluation. Please request a Course-by-Course WES ICAP (International Credential Advantage Package) evaluation that includes a grade point average (GPA) and have an official copy sent directly to the Office of Graduate Admission. Foreign language transcripts will also need to be translated into English before an evaluation can be processed.

**Certification of Finances:** Government regulations require that international students provide evidence that they are able to meet the financial requirements of their education, living expenses, and miscellaneous costs. This requires the submission of the "Certification of Finances" form (found here (http://www.pacific.edu/Documents/school-graduate/acrobat/Certification_of_Finances2.pdf)) in the amount to cover all of the aforementioned costs for one year.

**English Proficiency Examination Results:** Applicants whose native language is not English must arrange for official results (of test taken within two years) of the Test of English as a Foreign Language (TOEFL) examination to be sent directly to the Office of Graduate Admission. The TOEFL exam is administered by the Educational Testing Service. English proficiency examination results are also accepted from the International English Language Testing System (IELTS). All English proficiency test scores must be less than two years old. The institution code for the University of the Pacific is **4065**, which is used to report the official scores to the University.

Minimum Score for Admission: On the TOEFL iBT a minimum score of 80 is required to be considered for admission to a graduate program at University of the Pacific. On the IELTS a minimum score of 6.5 is required. (Some programs require higher scores; please contact specific departments for further information.)

Minimum Score for Teaching Assistants: A score of at least 90 TOEFL iBT or 7.0 on IELTS is required to be considered for an award of a teaching assistantship in most graduate programs. Applicants not obtaining the required score for an assistantship may be asked by a unit’s admissions committee to submit scores from the Test of Spoken English (TSE), also administered by the Educational Testing Service.